AQAR: 2012-13

SATISH PUBLIC COLLEGE OF EDUCATION, REWARI HARYANA

NAAC TRACK ID: HRCOTE 11039

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year.

Part – A

AQAR for the year *(for example 2013-14)* **2012-13**

1. Details of the Institution

1.1 Name of the Institution	Satish Public College of Education
1.2 Address Line 1	Delhi Road
Address Line 2	
City/Town	Rewari
State	Haryana
Pin Code	123401
Institution e-mail address	Spce_rewari@yahoo.co.in
Contact Nos.	01274-253006
Name of the Head of the Institution:	Sh. S.P. Yadav

Tel. No. with STD Code: 01274-254562

Mobile: 09416887537

Name of the IQAC Co-ordinator: Dr. Navita Arora

Mobile: 09050749977

IQAC e-mail address: spce.rewariiqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* HRCOTE 11039

OR

1.4 **NAAC Executive Committee No. & Date:** EC/32/029 dated 3-5-2004

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address: **www.spceducation.org**

Web-link of the AQAR: http://spceducation.org/AQAR_2012_13.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	70.50	2004	2004-09
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 21/09/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. **AQAR 2010-11 submitted to NAAC on 12-05-2015**
ii. **AQAR 2011-12 submitted to NAAC on 14-05-2015**

1.9 Institutional Status

University State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College Yes [√] No [ ]

Constituent College Yes [ ] No [ ]

Autonomous college of UGC Yes [ ] No [ ]

Regulatory Agency approved Institution Yes [√] No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [√] Men [ ] Women [ ]

Urban [√] Rural [ ] Tribal [ ]

Financial Status Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [ ] Science [ ] Commerce [ ] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [√] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify) [ ]

1.11 Name of the Affiliating University *(for the Colleges)* Maharshi Dayanand University, Rohtak

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-----

University with Potential for Excellence	------	UGC-CPE	------
DST Star Scheme	------	UGC-CE	------
UGC-Special Assistance Programme	------	DST-FIST	-----
UGC-Innovative PG programmes	-----	Any other (*Specify*)	-----
UGC-COP Programmes	------		

2. IQAC Composition and Activities

2.1 No. of Teachers	04
2.2 No. of Administrative/Technical staff	03
2.3 No. of students	--
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	--
2.8 No. of other External Experts	02
2.9 Total No. of members	12
2.10 No. of IQAC meetings held	1

2.11 No. of meetings with various stakeholders: No. 1 Faculty √

Non-Teaching Staff Students [ ] Alumni [ ] Others [ ]

2.12 Has IQAC received any funding from UGC during the year? Yes √ No [ ]

If yes, mention the amount 38,84,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 01 International [ ] National [ ] State [ ] Institution Level √

(ii) Themes Women Empowerment

2.14 Significant Activities and contributions made by IQAC

Talent search Programme

Organization of Inter-House Activities

Celebration of National Festivals and Days

Organization of Inter-College Competition

Annual Athletic Meet

Morning Assembly Activities

Cell Activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic Calendar for the year 2012-13. To activate various cells and organize programmes under them. To activate career guidance cell so that our students can option	All plan of actions were achieved.

courses as per their potential. To activate grievance redressal cell so that the problems of staff and students can be sorted out. To encourage the teachers to make use of power point presentation in the class so that students can use it further in delivering final skill in teaching lesson.	

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes [√] No [ ]

Management [√] Syndicate [ ] Any other body [ ]

Provide the details of the action taken

The AQAR report for the session 2012-13 has been placed before Management and the management recommended it to forward to NAAC

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	--	--	--
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	01	--	--	--

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: Core & Elective
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	01

1.3 Feedback from stakeholders* Alumni [ ] Parents [ ] Employers [ ] Students [√]
(On all aspects)

Mode of feedback : Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

****Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, curriculum was revised by affiliating University in session 2010-11.

But updating of knowledge by teachers is continuous by referring ICT resources and reference books.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
02	01	01	---	__

2.2 No. of permanent faculty with Ph.D. 01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	06	--	---	---	---	---	---	00	06

2.4 No. of Guest and Visiting faculty and Temporary faculty | --- | ---- | 05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers	02	02	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT tools in teaching-learning process

New innovative methods such as discussion, seminars etc. are adopted

Use of Power point presentation in lesson planning by students

2.7 Total No. of actual teaching days during this academic year: **188**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions): -----

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop: -------

2.10 Average percentage of attendance of students: 77.25%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	98	10.20	89.79	---	---	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Formation and implementation of academic calendar.
- Activated various cell and organized certain programmes under them.
- Career guidance and counselling cell was made to provide suitable guidance to the students on various aspects.
- Grievance and redressal cell was formed to address the problems of students and teachers.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	---
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	----
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	02
Others	---

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	---	----	---
Technical Staff	---	---		01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **Research publications by faculty members**
- **Administration of Psychological tests by the B.Ed. Students.**
- **Case study of normal and Abnormal Children by B.Ed. students.**
- **Community survey.**
- **Construction of Achievement tests (subject wise)**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	____			
Outlay in Rs. Lakhs	___			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	___	-------	------	---
Outlay in Rs. Lakhs	-----	-----	-----	----

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	01	-----
Non-Peer Review Journals	----	----	---
e-Journals	07	---	----
Conference proceedings	---	----	---

3.5 Details on Impact factor of publications:

Range [ ] Average [√] h-index [ ] Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	---	---	---	--
Interdisciplinary Projects	---	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--

Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. -- Chapters in Edited Books

ii) Without ISBN No. ----

3.8 No. of University Departments receiving funds from

UGC-SAP --- CAS --- DST-FIST ---

DPE --- DBT Scheme/funds ---

3.9 For colleges Autonomy --- CPE --- DBT Star Scheme ---

INSPIRE --- CE --- Any Other (specify) ---

3.10 Revenue generated through consultancy Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	------	------	------	------	-----
Sponsoring agencies	------	-------	-----	--------	------

3.12 No. of faculty served as experts, chairpersons or resource persons 01

3.13 No. of collaborations International --- National Any other

3.14 No. of linkages created during this year ---

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency ----- - From Management of University/College -----

Total ----

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	------
	Granted	------
International	Applied	----
	Granted	-----
Commercialised	Applied	------
	Granted	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
----	-----	----	-----	------	------	-----

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them ---

---

3.19 No. of Ph.D. awarded by faculty from the Institution ---

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): N.A.

JRF --- SRF --- Project Fellows --- Any other

3.21 No. of students Participated in NSS events: **NIL**

University level State level

National level International level

3.22 No. of students participated in NCC events: **NIL**

University level State level

National level International level

3.23 No. of Awards won in NSS: **NIL**

University level State level

National level International level

3.24 No. of Awards won in NCC: **NIL**

University level		State level	
National level		International level	

3.25 No. of Extension activities organized

University forum	--	College forum	**03**		
NCC	--	NSS	--	Any other	--

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Celebration of National Festivals
- Satish memorial Inter-college meet
- Annual Athletic meet

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.38 acre	---	---	--
Class rooms	4	---	---	---
Laboratories	06	---	---	---
Seminar Halls	01	---	---	---
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	37	UGC Grant	--
Value of the equipment purchased during the year (Rs. in Lakhs)	---	12.99	UGC Grant	---
Others	----	---	---	---

4.2 Computerization of administration and library

Administration is computerized. Library is not computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15182		166	31994	15348	
Reference Books	6465		07	450	6472	
e-Books	---	---	---	---	--	--
Journals	10	1600	--	--	10	1600/-
e-Journals	--	---	---	--	---	--
Digital Database	--	--	--	--	--	--
CD & Video	---	--	---	--	--	--
Others (specify)	09 newspapers and 6 magazines	12768/ & 2085/-			09 newspapers & magazines	14853/-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet connection	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	16	13	01	---	---	02	---	01
Added	45	15	05	--	---	01	--	29
Total	61	28	06	--	---	03	--	30

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet is available on all computers of computer Lab. **Students and teachers both have access for Internet and computers in the campus.** **Students work in ICT lab and perform practicals for the development of their soft skills.**

4.6 Amount spent on maintenance in lakhs :

i) ICT	12.36
ii) Campus Infrastructure and facilities	14.66
iii) Equipments	12.99
iv) Others	.96
Total :	40.97

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services :

Guidance and counselling cell

Placement cell

Participation in Inter and Intra College Competitions.

Participation in youth festivals

Remedial Classes

5.2 Efforts made by the institution for tracking the progression

Guidance and counselling Cell provides proper guidance to the students.

Placement cell make them aware about the opportunities of employment in their surroundings.

Students take part in Inter Zonal and Zonal youth festivals organized by the university.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
100	---	---	----

(b) No. of students outside the state | 15 |

(c) No. of international students | Nil |

Men	No	%
	14	14

Women	No	%
	86	86

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
57	19	--	21	02	99	58	17	--	22	03	100

Demand ratio Dropout % **2%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

All the faculty members of the college are competent and qualified lecturer eligibility test (NET) and Teacher Eligibility test (TET). They thoroughly describe the content of subject matter, which is included in the competitive

No. of students beneficiaries | 39 |

5.5 No. of students qualified in these examinations

NET	04	SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	35

5.6 Details of student counselling and career guidance

Guidance cell provides personal, educational and vocational guidance to the students.

Adv. of vacancies are displayed on career guidance and counselling notice board.

No. of students benefitted | 29 |

5.7 Details of campus placement

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
---	---	---	29

5.8 Details of gender sensitization programmes

In the college syllabus, gender sensitization programme is designed to sensitize pupil teachers to provide meaningful classroom practices. Students are guided to collect data from field related to gender such as female literacy rate, sex ratio etc. After analysis of this data they provide their suggestions to improve the current status.

Organization of Awareness Rally on "female foeticide" under Gender Sensitization cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events: **NIL**

State/ University level [---] National level [---] International level [---]

No. of students participated in cultural events

State/ University level [10] National level [---] International level [---]

5.9.2 No. of medals /awards won by students in Sports, Games and other events: NIL

Sports : State/ University level [---] National level [---] International level [---]

Cultural: State/ University level [06] National level [---] International level [---]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	----	----
Financial support from government	19	212165/-
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level [---] National level [---] International level [---]

Exhibition: State/ University level [--] National level [--] International level [---]

5.12 No. of social initiatives undertaken by the students [---]

5.13 Major grievances of students (if any) redressed:

Renovation of common room
Renovation of girls' toilet
Requirement of proper sports material for students
One day relaxation in college uniform
Requirement of dustbin at various places

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To provide unique opportunity of all round development and skills to produce competent teachers for the 21st century with Indian heart.

Mission: To enhance academic excellence by continuous and comprehensive evaluation system.

To master the expending horizons of technology to meet with today's demand.

To promote culture and aesthetics to make the teacher trainees life-long learners

6.2 Does the Institution has a management Information System

YES, MIS helps to bring formidable output as academic and administration hand work together for the best.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The affiliating University develop the curriculum and the institution implements it on grass root level.

6.3.2 Teaching and Learning

Proper orientation about the course is provided to the students in starting of the session.

Lesson plans are framed by the teachers according to diverse needs of students.

Proper orientation is provided for micro and mega lessons before school teaching practice.

Cooperative learning approach is adopted as per the requirement of new curriculum.

Formative evaluation in the form of unit tests is undertaken and appropriate feedback is provided to the students based on their performance.

Summative evaluation is also carried out in the form of House Examinations

6.3.3 Examination and Evaluation

Unit tests are taken to identify the strength and weaknesses of the students.

Assignments are given to them to check the pace of their learning.

Students are internally assessed by the teachers on the base of their attendance, class tests, assignments and participation in various activities. After that these marks are sent to the University for Preparation of final results.

House exams are conducted after the completion of syllabus to ensure the progress of students.

6.3.4 Research and Development

Research articles are published by staff.

Papers are presented in national & international Seminars/conferences by faculty.

Refresher and orientation courses are attended by permanent staff.

Administration of psychological tests in field by B.Ed. students

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is enriched with 15348 books and various journals of national and international repute.

To acquaint the students with latest technology, the college has developed ICT Lab with internet connection.

Lush green campus with conducive environment

College campus is well equipped with all required infrastructure facilities.

6.3.6 Human Resource Management

Faculty members are provided with subjects of their interests and specializations.

Extension lectures are organized to cater the diverse needs of learners.

Faculty is encouraged to participate in seminars/conferences.

Students actively participate in various activities of the college.

6.3.7 Faculty and Staff recruitment

5 faculty members are recruited on adhoc basis.

3 supporting staff members were recruited for smooth functioning of the college

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

The admission process of students is done in transparent way as per the centralized system of the university on merit basis.

6.4 Welfare schemes for

Teaching	Free accommodation for Principal in campus Duty leaves to attend seminars /conferences / refresher courses etc.
Non teaching	Staff quarters are provided in college campus.
Students	Books are issued to the students from book bank of the library Separate common room for boys and girls students

6.5 Total corpus fund generated NIL

6.6 Whether annual financial audit has been done Yes √ No

6.7 Whether Academic and Administrative Audit (AAA) has been done? NO

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	---	---	---	---
Administrative	---	---	---	---

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No √

For PG Programmes Yes No √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The provision of internal assessment has been initiated by the university from this session: 2010-11. The weightage for assessment is 80:20 of external and internal for theory papers.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Internal assessment (20%) is to be done by the faculty of affiliated college from 2010-11

6.11 Activities and support from the Alumni Association

Regular meetings of staff and alumni members are held.

Sharing of quality information of contemporary educational system among staff and alumni members

6.12 Activities and support from the Parent – Teacher Association

Parents are regularly informed about the progress of their wards telephonically.

6.13 Development programmes for support staff

Their wards are guided in education by teaching staff members of the college from time to time as per their requirement.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has maintained a lush green beautiful campus with lots of plants and trees.

The college purchased seeds and fertilizers of Rs. 4000 for maintenance of college lawn

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Use of Projectors by students to deliver their lessons

Formation of various cells to enhance students' participation in college activities

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of action was prepared in the beginning of the session and following activities were carried out:

Organization of Morning Assembly (house –wise)

Inter-house competitions.

Organization of cultural activities

Women cell: activities organized

Celebration of national days and festivals

Guidance and Placement Cell: Awareness about latest vacancies

Annual Athletic meet

Satish Memorial Inter-college meet

House Examinations

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Talent Search Programme

Organization of Morning Assembly

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Environmental awareness is a part of curriculum in first paper which is taught every year Plantation in college campus Frequent talks and lectures on environmental awareness in house competitions

7.5 Whether environmental audit was conducted? Yes [ ] No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength: College Infrastructure Weakness: lack of permanent Staff Opportunities: Contribution in national development by producing quality teachers.

8. **Plans of institution for next year**

Given on Next Page

Name Navita Arora

Name S. P. Yadav

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Plan for Next Year (2013-14)

FIRST TERM: Starts from 09th September, 2013
Duration: 09/09/13 to 25/12/2013

Total Number of Teaching Days: 88

Units to be covered	Skill in Teaching	Other Activities
One and Half Unit in each paper Work Experience Activities will go on simultaneously	Demonstration lessons of Micro Teaching and Real Lessons Micro Teaching Mega Teaching School Teaching Practice Discussion Lessons	Orientation of B.Ed. students. Inter –House Competitions Participation in Youth Festivals

II SECOND TERM
Duration: 08/1/2014 to 31/03/2014
Total Number of Teaching Days: 65

Units to be covered	Other Activities

08/01/2014 to 15/02/2014 1 Unit in Each paper Work Experience Activities will go on simultaneously 16/02/2014 to 31/03/2014 1 Unit in Each paper Work Experience Activities will go on simultaneously	Extension Lectures Work Shops Celebration of Republic Day College Trip Annual Athletic Meet Alumni Association Meet Satish Memorial Function

III THIRD TERM
Duration: 1/04/2014 TO 16/06/2014

Total Number of Teaching Days: 47

Units to be covered	Skill in Teaching	Other Activities
01/04/2014 to 31/05/2014 0.5 Unit in Each paper Work Experience Activities will go on simultaneously	10/05/2014 to 20/05/2014 School Teaching Practice of left out students	Inter-House Morning Assembly Competition House Examinations Feedback Session House-Wise Meetings **University Practical Exams**

Summer Break: 19/06/2014 to 30/07/2014

Annexure I

ACADEMIC CALENDER

2012-13

FIRST TERM: Starts from 17th September, 2012
Duration: 17/09/12 to 31/12/2012

Total Number of Teaching Days: 82

Units to be covered	Skill in Teaching	Other Activities
One and Half Unit in each paper Work Experience Activities will go on simultaneously	Demonstration lessons of Micro Teaching and Real Lessons Micro Teaching Mega Teaching School Teaching Practice	Orientation of B.Ed. students. Inter –college competitions Talent Search Programme Participation in Youth Festivals House Exams(First term)

II SECOND TERM
Duration: 15/1/2013 to 31/03/2013
Total Number of Teaching Days: 58

Units to be covered	Other Activities
15/01/2013 to 10/02/2013 1 Unit in each paper Work Experience Activities will go on simultaneously 10/02/2013 to 31/03/2013 1 Unit in Each paper Work Experience Activities will go on simultaneously	Discussion Lessons Lohri Celebration Inter-House Competitions Celebration of Republic Day College Trip Annual Athletic Meet Alumni Association Meet Satish Memorial Function

III THIRD TERM
Duration: 1/04/2013 TO 19/06/13

Total Number of Teaching Days: 48

Units to be covered	Skill in Teaching	Other Activities
01/04/2013 to 31/05/2013 0.5 Unit in Each paper Work Experience Activities will go on simultaneously	10/05/2013 to 20/05/2013 School Teaching Practice of left out students	Inter-House Morning Assembly Competition House Exams(Second Term) Feedback Session House-Wise Meetings University Practical Exams

Summer Break: 24/06/2013 to 22/08/2013

Evaluation of the student feedback on curriculum Session-2012-13

Rating scale

Parameters	Very Good	Good	Satisfactory	Unsatisfactory	Total No. of students
1	26	8			34
2	14	20			34
3	18	14	2		34
4	23	09	2		34
5	20	34	13	1	34
6	20	14			34
7	26	6	4		34
8	24	10			34

Report on Evaluation of the student feedback on curriculum

Session: 2012-13

The curriculum of B. Ed. has been changed from last three years. After putting lot of hard work by our teacher educators in bringing desirable changes in the behaviour of the students, the relevancy of this course has been evaluated on several parameters, it can be concluded from the above evaluation table that Pupil teachers like the course content. Teacher educators also covered syllabus within stipulated time and they are able to clarify the content matter very well. Rich library is used by students as well as teachers. The most important aspect of learning is that students found changes in skills, analytic abilities after completion of this course and moreover great change in broadening their perspective was also felt. Overall rating given by the students is very good.

Annexure III

BEST PRACTICES

1. Title: Talent Search Programme

Context of Initiation: Our holistic approach towards excellence becomes the requisite condition for initiation of this practice.

Objectives:

- To prepare the students for intra and inter-college competitions.
- To prepare the students for inter-zonal youth festivals.
- To facilitate students to emit best talent out of them.
- All round development of the students.

Practice

To draw out the hidden talent among the students, inter-house talent search competition is organized. We include number of activities under talent search programme such as debate competition, declamation (Hindi and English), Quiz, Poem recitation, poster making, Rangoli etc. These activities are designed to make an individual turn into a quality teacher as it only includes the literary activities but also include co-curricular activities. Enthusiasm of the students is well appreciated by all. After this inter-house college level competition, winners are taken further to the next level i.e. inter-college competitions. So the spirit of competition, excellence and winning becomes a way of pursuing towards other pursuits.

Obstacles:

Unavailability of judges from outside campus

Strategies Adopted:

The faculty members appointed in the college are quite competent in their respective arenas, so they are appointed as judges in various events to search the best talent among various

Impact of the Practice

The overall impact, which we have observed are as follows:

- Pupil-teachers are well prepared for their future.

- They are using number of reference books in the library
- Extra time of the teachers is utilized in constructive work.
- Teacher educators acts as a role model for the students
- Genuine efforts are done for making all round development comprehensively
- Each student gets the opportunity to participate in various activities.
- Different co-curricular activities help us to recognize their talents in a particular field
- Confidence level of the student gets enhanced.

Resources required

- Library
- Consultation of students with staff, principal and experts
- Seminar Hall
- Sound system

Contact person for further details: Mrs. Asha Chabra

2. Title: Organization of Morning Assembly

Context of Initiation: The Morning assembly activities are organized to make the prospective teachers endowed with various talents so that they can further exhibit it in different schools.

Objectives:

- To prepare the students for carrying out various morning assembly activities.
- To acquaint them with the regular activities of school for which they enrol in B.Ed.
- To remove the hesitation of students and stage fear.
- To enhance the communication skills of the students.
- All round development of the students.

Practice

For the holistic development of the students properly planned morning assembly activities are conducted which really foster confidence and creativity among our students. We have divided all the students into six groups namely: Dayanand, Vivekanand, Gandhi, Saraswati, laxmi and Sarojani. Daily it is the duty of the participants of a particular assigned house to conduct the morning assembly. It is mandatory for all the members of the house to participate in these activities. This creative process initiated with little bit hesitation but at the end of the year, they are well prepared and confident enough to conduct any event and present their potential in the area of their interest. Following activities are included in the morning assembly:

- Prayer
- Thought of the day
- News reading
- Quiz
- Poem recitation
- Speech
- Stage conduction
- Command
- National Anthem etc.

Obstacles:

Initial hesitation of the students to participate in the activities of the morning assembly

Strategies Adopted:

Different psychological measures and encouragement is given to the students for their participation. For this, all the students are divided into six houses and allotted an in-charge for each house. After that each house in-charge motivates each and every students of his/her house to perform in the morning assembly. This task works as remedy for above given obstacle.

Impact of the Practice

The overall impact, which we have observed are as follows-----

- Pupil-teachers are well prepared for their teaching profession.
- Students learn about organization of morning assembly.
- Students get the opportunity to present themselves before audience.
- Teacher educators acts as a role model for the students
- Genuine efforts are done for making all round development of the students.
- Each student gets the opportunity to participate in various activities.
- Different co-curricular activities help us to recognize their potential.
- Confidence level of the student gets enhanced.

Resources required

- Consultation of students with house in-charge
- Seminar Hall
- Sound system
- Library

Contact person for further details: Mr. Mrityunjay Yadav