

Meeting of the IOAC.

Date 2.8.2023

A meeting of the IOAC was held on 24.8.23 in the Principal office. The agenda of the meeting are as follows -

Academic

- * To develop the college academic calendar and propose it to the university for its implementation.
- * To conduct tutorial and club activities for improving excellence in academics.
- * To plan strategies for continuous and comprehensive evaluation.
- * To invite eminent speakers to deliver extension lectures.
- * To provide technical orientation to all students for using the online resources.

Skill in Teaching


- * To develop the feedback mechanism by pupil teachers.
- * To execute the internship programme in multiple schools as per the guidelines of NCTE.

Work Experience and Cell Activities


- ★ To design numerous activities to be conducted under various cells





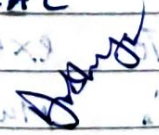
Extra-curricular activities

- ★ To Plan special morning assembly activities
- ★ To Plan sports activities at intra college & inter college level.
- ★ To Celebrate independence day, Republic day, Festivals and Satish P. Memorial week.
- ★ To invite alumni of this college for encouraging aspiring students.


Dr. Chirag
Principal

Principal
Satish Public College of Education
Rewari (Hr.) 123401


Dr. Nanda Dross
Co-ordinator
I & A C

Minutes of the Meeting

Date 24-8-2023

The resolutions of the meeting are as follows -

Academic

* Institutional Academic Calendar is prepared and sent to the university.

* Respective subject teachers will introduce the content by using online platforms.

* Tutorial and club activities calendar are prepared.

* Record of experts delivering extension lectures will be maintained.

* CCE implementation will be in regular practice.

Skill in Teaching

* Multiple schools for internship are selected after mutual consent.

Cell Activities


* Cell incharges will conduct various activities and maintain a record of it.


Extra Curricular activities

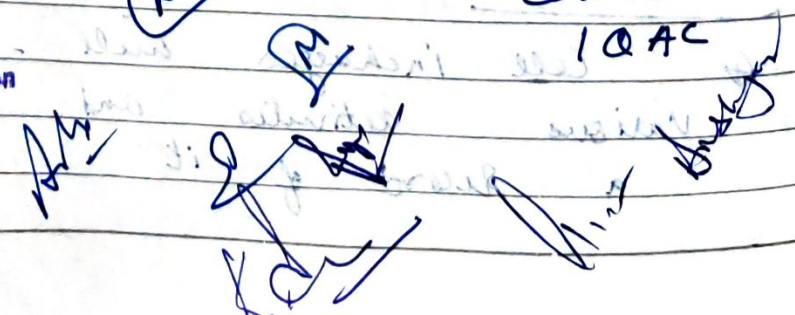
- ★ Morning assembly activities are planned by Mentors and house incharges
- ★ Sports incharge will conduct games for the students
- ★ All the festivals, imp. days, Satish Memorial week will be celebrated.
- ★ Alumni will be invited to deliver the best of their knowledge to the students.

All the activities mentioned above will be well documented in respective register

The Meeting ended with vote of thanks


 Dr. Chirag
 Principal


 Dr. Nanda
 Coordinator
 IQAC




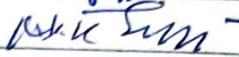








Composition of IOAC

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Session 2023-24.

Date 2.8.2023

The office bearers and the Members of the IOAC are as follows -

S.No	Name	Designation	Signature
1.	Dr. Chisag	officiating Principal	
2.	Sh. N.K. Gupta	President	
3.	Sh. Sunil Bhargava	General Secretary	
4.	Dr. Navita Arora	Co-ordinator	
5.	Dr. Minakshi	Member	
6.	Dr. Asha Chabra	Member	
7.	Sh. Pawan Gupta	Member	
8.	Dr. Kamlesh Saini	External Expert	
9.	Dr. V.K. Mittal	External Expert	
10.	Sh. Anil Bhargava -	Community Representative	
11.	Mr. Anil Yadav -	Alumni Representative	